



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

January 10, 2002

Robert A. Walter, Treasurer
Sheet Metal Workers Local 100 Political
Action Committee (100 PAC)
4725 Silver Hill Road
Suitland, MD 20746

Identification Number: C00189266

Reference: ~~Mid-Year (1/1/99-6/30/99)~~ Year End (7/1/99-12/31/99) and April
Quarterly (1/1/00-3/31/00) Reports

Dear Mr. Walter:

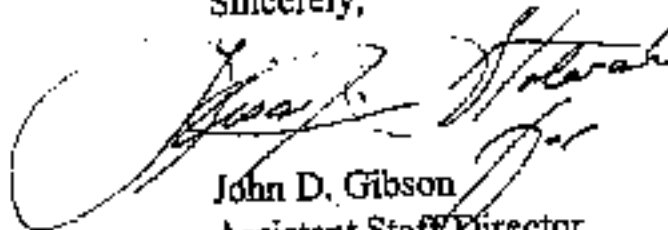
This letter is to inform you that as of January 9, 2002, the Commission has not received your response to our requests for additional information dated October 31, 2001. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

Due to recent events, the United States Postal Service is experiencing delays in the processing and delivery of mail for the Washington D.C. area. Consequently, the Federal Election Commission is not in receipt of all incoming first-class mail. The Commission recommends that you resubmit your response to this notice and consider using alternate delivery services such as overnight delivery or delivery by courier. If feasible, your response can also be hand-delivered. You can verify the Commission's receipt of any documents submitted by your committee on the FEC website at www.FEC.gov.

An adequate response must be received at the Commission by January 30, 2002. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter, please contact Jim Krebs on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

A handwritten signature in dark ink, appearing to read "John D. Gibson", is written over a horizontal line.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosures



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Robert A. Walter, Treasurer
Sheet Metal Workers Local 100 Political
Action Committee (100 PAC)
4725 Silver Hill Road
Suitland, MD 20746

OCT 31 2001

Identification Number: C00189266

Reference: Mid-Year Report (1/1/99-6/30/99)

Dear Mr. Walter:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule A supporting Line 11(a)(i) of your report discloses a receipt(s) from "Union Membership Contribution (5 ¢ An Hour)". Please be advised that federal regulations require the itemization of all contributions from individuals/persons that aggregate greater than \$200 in the calendar year. If this figure includes any receipts that aggregate greater than \$200 from an individual/person, please amend your report(s) by itemizing the receipts on Schedule A. 11 CFR §104.3(a)(2)

-Be advised that you have used an incorrect committee identification number on the Summary Page of your report(s). Please file all future reports and correspondence using your correct identification number, C00189266, to avoid potential errors in entering your reports onto the public record.

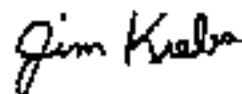
-For your information, each category on the Detailed Summary Page for which your committee discloses activity must have a separate schedule. Please note this for future filings.

-Please amend Schedule B supporting Line 29 by providing the office sought (House, Senate or President) for each contribution to a federal candidate made. 11 CFR §104.3(b)(3)(ii) and (v)

-Schedule B supporting Line 29 discloses a contribution to a federal candidate for which no election designation has been provided. Please note that if no designation is included in your report, the contributions will be attributed to the next upcoming election for the recipient candidate. Thus, for future reporting purposes, it is in your committee's interest to designate the appropriate election in order to avoid the appearance of excessive contributions made to federal candidates by your committee.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Jim Krebs
Reports Analyst
Reports Analysis Division